

You are summoned to the Meeting of Southwold Town Council which will be held on Tuesday 30th March 2021 at 6.30pm via ZOOM.



Signed *H. J. Beavan* **Dated** 23rd March 2021.

Log in via Zoom.

You will need to download the Zoom application in advance. You will need the meeting ID and Password to join – Meeting – please contact the town Hall on 01502 722576 for details or e mail admin@southwoldtowncouncil.com

Please contact the clerk on 07572812124 if you have any problems logging in on the day.

AGENDA

1. **Apologies:**
To receive apologies for absence.
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda.
 - b) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
 - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
 - d) Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate.
3. **Minutes:** (i) To approve and sign the minutes of the Meeting of the Town Council held on Tuesday 23rd February 2021 and Monday 22nd March 2021.
4. **Public Participation**
 - a) To receive a report from East Suffolk Ward Councillor D Beavan.

To include update regarding on street permit parking scheme for Southwold, together with a report about the Southwold/Walberswick Board

ESC Cllr Beavan will then take questions from Councillors and electors.
 - b) To receive report from Suffolk County Councillor M Ladd.

SCC Cllr Ladd will then take questions from Councillors and electors.
 - c) To receive comments from Southwold electors on matters on the agenda (*each elector will be allowed a maximum of 3 minutes*).
(*10 minutes will be allocated overall for this section- subject to Town Mayor discretion*).
5. **To receive reports from Committees.**
 - a) To receive the written report of the meetings of the Planning and Development Committee held on Tuesday 2nd March 2021 and Tuesday 16th March 2021.
No recommendations.

- b) *To receive a verbal update from Planning and Development Committee on any further planning/development matters.*
- c) *To receive the written report of the Leisure and Environment Cttee dated 5th March 2021 – REP L and E 2/2021. No recommendations.*

Anti – littering Campaign – Cllr Jeans

- d) *Landlords Cttee (as per Town Council priorities 2019 – 2022 priority c and e) To receive the written report of the meeting held on 19th March 2021.*

Recommendations relating to registration of Havenbeach and Town marshes, 7 Hurren Terrace, edge of Havenbeach marsh, Town Hall.

- e) *Sustainable Travel cttee (as per Town Council priorities 2019 – 2022 priority f) Improve access, parking and traffic flow within the town). To receive the minutes of the Sustainable Travel meeting held on 18th March 2021.*

Recommendation relating to charging for parking on Godyll Road car park.

6. **To receive reports from working groups.**

- a) **N Plan Task and Finish Group.** *(N Plan = as per Town Council priorities 2019 – 2022 c) encourage full time residency within the Town d) Preserve and enhance the natural and built environment).*

To receive update on the Reg 16 Consultation.

7. **Southwold Harbour** – *(Project = as per Town Council Priorities 2019 – 2022 d) Continue to work with ESC to ensure that the Harbour is maintained and operated in the interest of the Town and its stakeholders)*

Feedback from Joint meeting of STC and ESC Cabinet held 2nd March 2021 and next steps.

- 8. **Elections May 2021** – To note the 2 Town Council vacancies – see election timetable for dates for nominations and submission of papers to ESC.
- 9. **Southwold Town Council Annual Parish Meeting** – Wednesday 14th April 2021 at 6.30pm via Zoom
- 10. **To note that Civic Sunday is scheduled for Sunday 23rd May 2021.**
Possibilities for church service as attached.
- 11. **To receive progress report from Station Yard Regeneration Project Board**
(Project = as per Town Council priorities 2019 – 2022 b) Diversify and enhance the local economy).
- 12. **Financial Matters**
 - a) *Accounts for Payment* - To receive and confirm the Accounts for Payment for March 2021 (*circulated to members*).

- b) *To receive report and recommendations of Finance and Governance Meeting 8th March 2021 FIN Rep 03.21*

Recommendation in relation to Policies; Biodiversity Policy, Policy for dealing with abusive, persistent, or vexatious complaints and complainants, Risk Management Policy, Model Publication Scheme Statement and Details, Covid 19 Health and Safety Policy and general Health and Safety Policy, Donations Policy

13. **To receive reports from the Town Council representatives on Other bodies/organisations, of meetings attended:**

Reports to be provided in written format and circulated to members prior to the meeting unless time allows for a verbal report to be given, subject to the Chairs discretion.

- a) East Anglia One and Two/ Sizewell C. See Legal briefing for Town and parish councils – Cllr Flunder

14. **Date of next Town Council Meeting:** Tuesday 27th April 2021 at 6.30pm.

15. **Exclusion of Public and Press:** *Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following.*

To receive Landlords cttee confidential minutes and to consider the following; -
Red Cross Hut / Water Tower/ 13 Station Road.

PLEASE NOTE THAT ALL TOWN COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.