

Planning & Development Committee

Meetings – to meet 7pm on 2 Tuesdays per month

Delegated Powers – committee to have delegated powers to make decisions on non-strategic planning applications and to respond to these on behalf of the Town Council. Applications which consist of a request for more than 5 new properties or are of a strategic nature are to be decided by the Town Council

Membership – up to 6 councillors

Quorum – 4

Public attendance - yes

Advisory Members – Named individuals can be appointed by full council.

Chairman – At its first meeting, committee to appoint chairman from its membership.

Term of Office - 4 years

Terms of Reference:

- (i) The Planning Committee will consider all matters referred to by the Council under the Planning Consultation procedure between the Town and District Council or otherwise affecting or likely to affect the good and proper planning within the town.
- (ii) The major responsibilities of the Planning Committee shall be:
 - Consultation on Planning Applications
 - Receipt of Decision Notices from WDC and the Planning Inspectorate
 - Notification on Tree Preservation Orders
 - Consultation on Street Naming and Numbering
 - Consultation on Listed Buildings and Conservation Areas
 - Any other matter of a non-strategic nature relating to Town Planning
 - To represent the Town Council at District Council Planning Committee meetings
 - To refer to the District Council Enforcement Officer those planning matters which require enforcement.
 - To manage siting/ licensing of A Boards, tables, chairs and other pieces of street furniture.
- (iii) The Town Council delegate to this Committee the right to refer its decisions direct to the District Council.
- (iv) The Planning Committee will consider all other planning related matters as directed by the Town Council.