

**Notes from the Southwold Highways/Footpaths/Police Working Group meeting to be held
on Monday 26th November 2018 at 3pm Rep H and F 3/18**

DATE & TIME	Monday 26 th November 2018 at 3pm
PLACE	Town Hall
CHAIR	Cllr Tucker
PRESENT	Cllrs: Betts, Bradbury and Doy. Also present SCC Cllr Ladd and Police volunteer Chris Cardwell

Subject	Comments	Action
Apologies for absence	There were no apologies for absence.	
Declarations of Interest	<p><i>a) To receive any declarations of Personal Interest regarding the agenda.</i></p> <p><i>b) To receive any declarations of Pecuniary Interest regarding the agenda.</i></p> <p><i>c) To receive any request for dispensations regarding the agenda.</i></p> <p>Nil</p>	
<u>Police matters</u>	<p><i>Update from police and civilian volunteer to include vans/ parking on greens/ parking in restricted time areas/ parking in loading bays.</i></p> <p>Mr Cardwell forwarded on apologies from the PCSO.</p> <p>Mr Cardwell advised that he is presently issuing advisory notices for which 3 versions have been drawn up. (1) relates to overnight parking/camping and cooking on North Parade, (2) relates to timed bays at East Street/High Street, (3) relates to the loading bay outside Tesco.</p> <p>Responses to these notices from members of the public have been varied.</p> <p>Mr Cardwell advised that there was enough work in Southwold to warrant 2 PCSOs as there are 205 parts of the parish subject to traffic regulations and therefore 1 PCSO cannot undertake all of the arising traffic regulation enforcement.</p> <p>Thanks were extended to Mr Cardwell for the work that he has carried out as a Police volunteer.</p>	
<u>SCC – Highways matters</u>	<p><i>SCC Online reporting tool – action and issues arising and Line markings – update – Cllr Ladd advised that this tool is used as the monitoring database by SCC and all issues should be reported on this system. Residents to be advised how to report matters and it was suggested that a note be placed on the Town Hall boards and on the website. The Government have provided further monies for highways improvements to use by March 2019 and therefore all outstanding works are being considered.</i></p> <p><i>A Boards/ Skips/Scaffold /Tables. Chairs in High Street – ongoing issues – the Planning Committee are liaising with SCC regarding licencing at a local level. It is hoped that this will be in place in 2019.</i></p> <p><i>Bus shelter outside Fat Face – Cllr Ladd advised that the bus shelter will be moved to the correct location. Cllr Tucker advised that some of the paving stone will need repair and cleaning once the shelter has been moved. Mr Barnett at SCC will be asked to liaise with the bus companies to see if they would wish for the bus/coach bays to be swapped around as suggested last year. Cllr Tucker advised that some bins have now been located next to the bus shelter and Norse to be asked to put these back in their original location.</i></p> <p><i>Verge corner Marlborough Road/ Hotson Ave – this matter to go on the next Agenda.</i></p>	

	<p><i>North Parade – parking restrictions being enforced. Advisory notices are being issued as noted above.</i></p> <p><i>Kerbing – South Green - Cllr Ladd advised that this should be in the works programme for early 2019.</i></p>	
<u>Signage –</u>	<p><i>What signage is needed? Where? Cllr Ladd advised that the post by the Library will be replaced as soon as possible. The pole by Fat Face needs straightening.</i></p>	
<u>PCSO</u>	<p><i>Draft SLA for 2019 /21 - the Working Group considered the SLA on a line by line basis and noted various amendments required. These requests to be forwarded to Suffolk Police Authority. SLA to come before Town Council in December 2018.</i></p>	
<p><u>Parking –</u> <i>Cllr Rowan-Robinson and Cllr Windell joined the meeting for this Agenda item.</i></p>	<ul style="list-style-type: none"> • <i>Agree content of feedback document for the public after the meeting on Monday 12 November. Draft media release provided and modified. The release will be placed on the Town Council website and on the boards at the Town Hall. It will also be placed into local publications.</i> • <i>Parking - agree next steps for action and timeline. Lengthy discussion regarding next steps. It is apparent from the public meeting that there is no decision that will be supported by everyone although there is an acknowledgement that something needs to be done. Further suggestions include more research into possible schemes, pilot projects, and further discussion with potential providers of park and ride etc. It was agreed amongst all members that “something needs to be done” and it was suggested that permission be sought from the Town Council for the Highways & Footpaths Working Group to consider a scheme that the Town Council could deliver.</i> • <i>Communication with WDC re permits in their car parks for workers and residents. The Group felt that WDC should acknowledge the contribution that Southwold makes to the tourist economy and that they be asked to support permits for residents/employees etc within their car parks. Meeting to be arranged with WDC to further this action point. Updated income figures from WDC car parks to be requested.</i> 	