

## SOUTHWOLD TOWN COUNCIL

### **Minutes of the Meeting of the Planning and Development Committee held in the Committee Room at the Town Hall, Southwold, at 7.00pm on Tuesday 22<sup>nd</sup> January 2019**

PRESENT:                   Councillor    W Windell (Chairman)  
                                  “                I Bradbury  
                                  “                S Flunder  
                                  “                M Tucker

Also present: The High Steward, the Town Clerk.

### BUSINESS

1. **Apologies:** Apologies for absence were received from Cllr Jeans and Cllr Palmer.
2. **Declarations of interest:**
  - a) *To receive any declarations of Personal Interest regarding the agenda.*  
Nil.
  - b) *To receive any declarations of Pecuniary Interest regarding the agenda.*  
Nil.
  - c) *To receive any request for dispensations regarding the agenda.*  
Nil.
  - d) *To receive details of any lobbying to members.*  
Nil.
3. **Minutes-** *To confirm the minutes of the meeting held on 4<sup>th</sup> December 2018. It was RESOLVED by all to approve the Minutes of 8<sup>th</sup> January 2018.*
4. **To receive comments from Southwold electors on matters on the agenda (each elector will be allowed a maximum of 3 minutes).**  
*There were no electors present.*
5. **Planning Matters:**
  - (a) **To determine the Town Council response to the following applications:**
    - (i) *DC/19/0010/VOC – Variation of Condition No. 3 and removal of Condition No. 4 of DC/12/0704/COU – Change of use Class A1 to mixed use (A1/A3) coffee shop for occupation by Costa Coffee (Resubmission) – it is proposed to change condition 3 to allow for the sale of alcohol as an accompaniment to food, as well as for retail sale for consumption off the premises to align the use of the tea room in Southwold with the Tiptree Tearoom business plan and current offering on other comparable and it is proposed to remove condition 4 to allow for the preparation of food from scratch. The current wording of the condition only allows for the reheating of food and does not allow for preparation of food on the premises, 70 High Street, for Wilkin & Sons Ltd.*  
It was RESOLVED by all to advise WDC that there were no objections to this application.

(b) To receive decisions from WDC on previous planning applications:

DC/18/2546/DRC – Hill House (formerly 27 South Green) Constitution

DC/18/4788/DRC – 5A Pinkneys Lane

DC/18/4506/FUL – 53 Ferry Road

DC/18/4976/TCA – 1 White Point Eversley Road

DC/18/4996/TCA – 23 Station Road

Noted.

The Planning Committee noted the conditions for 53 Ferry Road and although the time period had not been reduced to 12 months, the working hours had been amended to 9am – 9pm as requested by the Town Council.

(c) Any other planning matters

- To consider WDC Planning Cttee agenda items of relevance to Southwold. *Millennium car park approved*. Formal notification of this awaited.
- Other Planning matters/ Enforcement matters raised since last meeting. New fascia signage has been placed on White Stuff which has improved this aspect.
- Re tables and chairs on pavements – SCC Officer to meet with the Planning Committee on 29<sup>th</sup> January 2019 at 3pm.
- Re trade waste bins – concern was expressed about blockage of the pavement on Victoria Street by the trade waste bins of The Cornish Bakery and Sutherland House. It was noted that some of the High Street shops also put out their large trade waste bins overnight which also causes issues re pavement width.
- Fencing height Pier Avenue – Cllr Bradbury has taken photographs of some of the fences along Pier Avenue which appear to be in excess of the required height. Full addresses to be annotated and advised to WDC Enforcement Officer.
- Concern was expressed about a property on North Green (potentially number 20) where there is a lack of a drainage channel. The Planning Committee were unsure whether the building regulations had been signed off for this work.
- Re Stone House, Gun Hill – it was noted that there is a large hole being dug out behind the wall. Planning application to be referred to see whether this had been permitted.
- Landscaping Scheme for corner Mights Road/Pier Avenue - update. Quote awaited for repairs to wall. Town Council to consider the appropriate design for a new bus shelter and then approve cost.

6. **Urgent Business:** to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.

Nil

7. **Date of next Planning and Development Committee Meeting:**

Tuesday 5<sup>th</sup> February 2019 at 7pm at the Town Hall.

There being no further business the meeting closed at 7.50pm.

Chair .....

Date .....