

## SOUTHWOLD TOWN COUNCIL

### **Minutes of the Planning and Development Committee held on Tuesday 17th November 2020 at 4pm via Zoom.**

PRESENT: Councillor  
“ I Bradbury  
“ S Flunder  
“ J Jeans – Chairman  
“ M Ladd

Also, present: The Town Clerk and 4 members of the public.

### BUSINESS

1. **Apologies:** Apologies were received from the Cllr Windell and the High Steward.
2. **Declarations of interest:**
  - a) *To receive any declarations of Personal Interest regarding the agenda.*  
Nil
  - b) *To receive any declarations of Pecuniary Interest regarding the agenda.*  
Nil
  - c) *To receive any request for dispensations regarding the agenda.*  
Nil
  - d) *To receive details of any lobbying to members.*  
Nil.
3. **To receive and approve Minutes of meeting held on Tuesday 3<sup>rd</sup> November 2020.**  
On the proposal of Cllr Ladd seconded by Cllr Bradbury **it was RESOLVED by all** to approve the Minutes of the meeting held on Tuesday 3<sup>rd</sup> November 2020.
4. **To receive comments from Southwold electors on matters on the agenda** (*each elector will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes*).  
There were no matters from members of the public.
5. **Planning Matters:**
  - (a) **To determine the Town Council response to the following applications:**  
*Applications.*
    - i) *DC/20/3114/FUL – Amended plan – Demolition of existing rear extension and construction of new garden room extension and a roof conversion that includes a rear dormer, 4 Marlborough Road –*  
History of the application was provided by the Chairman. A revised plan has been received which was discussed. It is understood that the revised plan has been prepared under discussion with the LPA.  
  
After consideration it was agreed that there were no objections to the application.  
Chairman to respond to LPA on the revised plan.
    - ii) *DC/20/4312/FUL Single and two storey extensions to rear, roof conversion including new rear dormer, new side window and door to west elevation, internal alterations, 24 Fieldstile Road -*  
Discussion about the proposed application for this cottage. ESC planning guidance and SSP 4.8 – 4.11 considered. The SSP refers to ‘all changes being sympathetic to the

history and character of a building.’ And the need to be ‘sympathetic to the design size and massing of the building.’

The application was felt to be in contravention to these policies especially in respect of design, heritage, and massing.

It was agreed by all that the cttee recommend that ESC refuse the application on the above grounds.

*iii) DC/20/4385/FUL – To replace all windows with new timber double glazed windows to match existing, 2 Cumberland Close*

There were no adverse comments on this application. It was agreed by all to recommend that ESC approves the application.

(b) *Any ESC decisions and matters considered by referral panel? – see attached ESC decisions.*

48 Hotson Road – cttee discussed the approval from the LPA. The neighbour has concerns due to the impact that the application would have on them. The only formal rights that the neighbour has would be to seek a judicial review. It was suggested that the neighbour could discuss concerns with the applicant to seek an improvement to the approved scheme.

(c) *Any new Planning Inspectorate Appeals Lodged?* Nil

(d) *Other planning matters: Affordable Housing Supplementary Planning Document – Initial Consultation 9<sup>th</sup> November – 21<sup>st</sup> December 2020.* It was agreed that the Chairman will draft a response for consideration at a future meeting.

6. **Urgent Business:** to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.

The cttee were asked whether they were aware of an alcohol licence being requested for 35 High Street – 10am – midnight for a new take away. The cttee advised that STC are not now consulted on licencing applications – but that the police are statutory consultees, and they should be made aware of any concerns. It was suggested that the Ward Councillor could also be asked to take up concerns with Licensing at ESC.

Advertising Board for The Hog – the enforcement officer has previously been advised of this matter – but the advertising board is still in situ. The enforcement officer has been notified again.

Discussion about enforcement and why matters are taking so long. It was acknowledged that on site visits would have been difficult within the original lockdown but that certain aspects should now be able to take safely place especially those where it is not necessary to access the site as in this instance.

A member of the public highlighted concerns about extensions structures being made in gardens in Pier Avenue. Photographs and addresses will be sent to the cttee.

7. **Date of next Planning and Development Committee Meeting:** Tuesday 1<sup>st</sup> December 2020 at 4pm.

There being no further business the meeting closed at 4.50pm.