

Leisure and Environment Committee Meeting

DATE & TIME	Monday 20th February 2017 at 3pm
PLACE	TOWN HALL
CHAIR	Cllr Allen
PRESENT	Cllrs; Allen, Betts, Doy, Ladd, Rowan Robinson, and the Town Clerk. Also, Nicky Rowbottom (NR) and Richard Woolnough (RW) from Halesworth Millennium Trust.
APOLOGIES	Cllr Windell

Item	Subject	Comments	Action
1	Apologies	Cllr Windell	
2	Declarations of Interest	Cllr Rowan Robinson declared a personal interest in matters relating to the Golf Club.	
3	Minutes	The Minutes of the meeting of 23rd January 2017 were approved.	
4	Standing Orders-public section.	There were no members of the public present.	

5	Environmental matters – timelines and completion dates	<ul style="list-style-type: none"> <p>Common/ Marshes Management Plan for open space – NR and RW advised that the Management Plan would produce a good platform for all stakeholders to be engaged. This would then ensure that the Plan would be acceptable to the majority and enable all parties could buy into the Plan itself and its outcomes. The Town Council objectives for the Plan had been received and were considered a good starting point for the Plan. The main objective would be to have a document to enable things to happen. The document would be advantageous for funding requests and would provide evidence of community consultation and engagement in the process. Cllr Ladd advised that the Plan would fit in well with the Coastal Community Team work which is looking at working with the Millennium Trust on its car park project and to enhance the footpath access from the car park on Rights Road to the Boating Lake.</p> <p>Cllr MRR advised that Natural England had advised that they would wish joined up working of the Common/ marshes/ and other bordering areas as all areas have an impact on each other. Discussion took place as to the boundary of the Management Plan and this was highlighted and agreed by all.</p> <p>The first stage of the work by the consultant (NR) will be to complete an application for Awards for All.</p> <p>Cllr Ladd advised that the Millennium Trust will be applying to the Heritage Lottery fund over the course of the next few months for the work on the car park area and the marshes leading to the Boating Lake.</p> <p>It was agreed that information already held by the Town Council including maps, information on tenancies and the Durrants drainage report would be provided to NR. Bird information re boating lake area also to be made available. A list of stakeholders/ consultees will be provided to NR for the public consultation. Any relevant evidence from the Coastal Community Team consultation will also be made available. It is envisaged that the first public consultation for the open space plan will be in July with the second in September. The pavilion would be the preferred venue. NR also to provide a presentation of the work that is being carried out at the Annual Town Meeting on 24th April 2017.</p> <p>Marshes drainage update – Cllrs Allen and Rowan Robinson updated members on their meetings and the resulting outcomes. Giles Bloomfield – catchment engineer for the Internal Drainage Board has offered to assist. Culvert at Bailey Bridge has been uncovered but the whole area needs to be cleared out and boards used to make it fully effective. The IDB have statutory powers</p> 	<p>NR/ RW</p> <p>LJB</p> <p>LJB</p>
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6	Town Projects – Timelines and completion dates to be established for each project	<ul style="list-style-type: none"> • Fingerposts. Fingerpost design provided and agreed by all. Monies/ grants have been received to enable the purchase to go ahead. • Painting of railings – the probation service has the work scheduled for the beginning of March. • Cannons Gun Hill – <i>2 cannons to complete</i>. Norse to be advised once total funding available. • Town Pump – work to restore the pump to its original design is being costed. 	
7	Events	<ul style="list-style-type: none"> • Great British Spring Clean – 3 – 5th March 2017 • Commonwealth Day – 13th March 2017 • Spring Ball – 8th April • Arbor Day – 2017 – <i>Date in November to be decided</i>. • Women on Wheels – 2nd July 2017 Di Mayhew leading on this. • Gallopers – 21st July – 16th August – <i>Details of the items being brought were considered and agreed</i>. • Fred Olsen Cruise – 26th July 2017 – • Beacon – 11th November 2018 – ‘A Nations Tribute’ Beacons to be lit. 	
8	Play areas and Open space	<ul style="list-style-type: none"> • Klondyke Play area / Tibbys Green play area – the repairs have been ordered – Simon Walker of Norse is taking the lead on this. • New Outside Gym Equipment 	SW
9	Other matters to consider/ To progress	<ul style="list-style-type: none"> • Emergency Plan. – to be considered at the next meeting. • Re siting of bike racks. Further quotes to be obtained prior to the next cttee meeting. 	LJB
10	To receive L and E cttee Financial report to 31.12.16	Financial report received.	
11	Date of next meeting	Monday 13th March at 2pm	