

SOUTHWOLD TOWN COUNCIL

Minutes of the Meeting of the Planning and Development Committee held in the Committee Room at the Town Hall, Southwold, at 7.00pm on Tuesday 20th November 2018

PRESENT: Councillor W Windell (Chairman)
 “ S Flunder
 “ J Jeans
 “ D Palmer

Also present: The High Steward and the Town Clerk.

BUSINESS

1. **Apologies:** Apologies for absence were received from Cllr Bradbury and Cllr Tucker.
2. **Declarations of interest:**
 - a) *To receive any declarations of Personal Interest regarding the agenda.*
There were no Declarations of Personal Interest.
 - b) *To receive any declarations of Pecuniary Interest regarding the agenda.*
There were no Declarations of Pecuniary Interest.
 - c) *To receive any request for dispensations regarding the agenda.*
There were no requests for dispensation.
 - d) *To receive details of any lobbying to members.*
Nil.
3. **To receive comments from Southwold electors on matters on the agenda (each elector will be allowed a maximum of 3 minutes).**
There were no members of the public present.
4. **Minutes-** *To confirm the minutes of the meeting held on 6th November 2018.* **It was RESOLVED by all to approve the Minutes of 6th November 2018.**
5. **Planning Matters:**
 - (a) **To determine the Town Council response to the following applications:**
 - (i) *DC/18/4504/FUL – Reinstatement of cobble wall and construction of bin store, 14 Cumberland Road, for Mr A Bompas.*
There were no adverse comments on this planning application.
 - (ii) *DC/18/4500/FUL - Replacement of the second floor window with French doors with clerestory over, 48B Stradbroke Road, for Ms F Elks.*
There were no adverse comments on this planning application.
 - (iii) *DC/18/4529TCA – To the rear of the property is a large Eucalyptus tree that spans across the neighbours garden to the East and over the Adnams Cellar shop car park to the north. We are seeking permission to reduce this tree by a third overall due to concerns for the car park users, and to control the growth*

over the neighbouring out buildings and wall at the rear of both of the properties. This reduction in turn would also allow for more light to be gained in both the clients and neighbours gardens which are becoming increasingly overshadowed by the trees canopy, 34 High Street, for Mr G Scilly.

Noted.

- (iv) *DC/18/4593/LBC & DC/18/4594/ADN – Listed Building Consent – Non Illuminated Advertisement Consent – Various wall signs, Kings Head Public House, 25 High Street, for Mr M Aldred.*

From the planning application and the WDC website, the WDC Enforcement Officer has made certain recommendations regarding the signage. The Planning Committee would comment as follows (a) Southwold Carpets & Curtains – signage proposals accepted, (b) Grindstone – signage proposals accepted, (c) Mantins – signage on end gable facing Station Road – the applicant has suggested retaining the large sign under the top windows whilst removing the small sign located on the white wall. The Planning Committee would request that the sign on the white wall be permitted whilst the large sign under the top windows be removed.

The Planning Committee requests that the policy for Southwold of no illuminations on the outside of the building be retained and that those already erected should be removed.

- (v) *DC/18/4484/FUL – Use of residential annexe, 6a East Green, as a separate dwelling, 6A East Green, for Mr & Mrs Sagin.*

This planning application will enable a separate dwelling to be created which will not have the provision of car parking. The Planning Committee therefore have concerns as this is a congested on-street area and parking provision therefore needs to be a consideration of this application.

- (vi) *DC/18/4431/FUL – Remove cement render to façade (due to water ingress). Make good brickwork, repair and repaint with Kiem Soldalit exterior breathable paint. Replace guttering and downpipes with new galvanised pipework, The Snug, 5 Lorne Road, for Mr A Reith.*

There were no adverse comments on this planning application. The Planning Committee noted that the works on the rear have already been completed.

- (vii) *DC/18/4377/TCA – Front garden – T1 Beech – reduce laterals all round by 1-2m and clean out. Reason: general maintenance pruning, Forest Lodge, Godyll Road, for Mr T Perkins.*

It was noted that this was a corrected application from the last meeting. Application noted.

- (b) To receive decisions from WDC on previous planning applications:

DC/18/3777/FUL – Rutland Cottage, Bank Alley - Permitted

DC/18/3924/FUL – 8 Queen Street – Permitted

DC/18/3607/FUL – 10 Ferry Road - Permitted

DC/18/3892/DRC – Balmore Cottage, 1A Chester Road - Permitted

Noted.

(c) Any other planning matters

- *Waveney Local Plan – public examination update.* It is understood that the majority of the Plan will be accepted by the Inspector although there may be one or two policy amendments required.
- *To consider WDC Planning Cttee agenda items of relevance to Southwold*
- *Any other Planning matters/ Enforcement matters raised since last meeting including outstanding change of use applications, signage/tables and chairs on pavements.* The Enforcement Officer had suggested that the Town Council could undertake a piece of work regarding fencing at various dwellings along Pier Avenue. Cllr Bradbury had volunteered to take photographs and this action to be progressed.
Blyth Hotel - works have been undertaken to the boundary wall. This is in a Conservation Area and the works undertaken are not in keeping with the surrounding area. This matter to be advised to the Enforcement Officer.
Tables and chairs on the highway – SCC had advised 2 premises (Coasters and Harris & James) that their chairs/tables would not be permitted. SCC have suggested working with the Town Council to facilitate a licencing scheme for tables/chairs/A Boards etc. – this matter to be progressed.
- *Landscaping Scheme for corner Mights Road/Pier Avenue* - the developer advises that he will be making direct contact with the suggested landscaper to enable the works to be undertaken. The Town Council has agreed to renew the bus shelter at this location rather than repair/repaint.
- *Presentation of Residential Development on land west of Copperwheat Ave* – the plans for this development have been on public display and presented to both Reydon Parish Council/Southwold Town Council. The Planning Committee noted that the primary concerns revolved around (a) traffic flow, (b) infrastructure, (c) provision of community assets i.e. shop/pub/school/community hub. The Planning Committee asked that the Chairman provide a written response detailing these concerns to enable the developer to consider these prior to a formal planning application being submitted.
- *Any outstanding planning issues re Fat Face Kings Head – including Highways.* See above.

6. **Urgent Business:** to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.

Public drop in session held in relation to proposed planning application for the Police/Fire Station site. The Planning Committee suggests that Hastoe be asked to provide a summary of the comments from the drop in together with a time frame for the full planning application to be submitted in order that the Town Council can provide feedback as per the Copperwheat Avenue proposal above.

Planning application for the Southwold Millennium Trust – the Planning Committee suggested that contact be made with the Trust to establish whether a public presentation is to be made regarding the plans.

7. **Date of next Planning and Development Committee Meeting:**
Tuesday 4th December 2018 at 7pm at the Town Hall.

There being no further business the meeting closed at 8.45pm.

Chair

Date

DRAFT