

## SOUTHWOLD TOWN COUNCIL

### **Minutes of the Planning and Development Committee held on Thursday 22<sup>nd</sup> April 2021 at 6pm via Zoom.**

PRESENT:	Councillor
	“ I Bradbury
	“ S Flunder
	“ J Jeans – Chairman
	“ M Ladd
	“ W Windell

Also, present: The Town Clerk, and 4 members of the public.

### BUSINESS

1. **Apologies:** Apologies for absence were received from Cllr Goldsmith.
2. **Declarations of interest:**
  - a) *To receive any declarations of Personal Interest regarding the agenda.*  
Nil.
  - b) *To receive any declarations of Pecuniary Interest regarding the agenda.*  
Nil
  - c) *To receive any request for dispensations regarding the agenda.*  
Not applicable.
  - d) *To receive details of any lobbying to members.*  
Cllr Bradbury advised that he had been lobbied re the issues of a caravan parked in a drive.
3. **To receive and approve Minutes of meeting held on Tuesday 6<sup>th</sup> April 2021.**  
On the proposal of Cllr Windell seconded by Cllr Goldsmith **it was RESOLVED** by all to approve the Minutes of the meeting held on Tuesday 6<sup>th</sup> April 2021.
4. **To receive comments from Southwold electors on planning matters on the agenda** (*each elector will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes*).

A resident asked about the Cautley Road property – is this house on the market? St Edmund’s Road – someone has constructed a high wall which would need planning permission?

A resident asked about a caravan parked on a persons drive and whether this would need planning permission. Cllr Jeans suggested that as it is just parked and not being lived in it would not be a planning matter and it is not garden infill because it is not a permanent structure. The resident advised that the caravan is taking up the whole front garden which is an ESC property. The resident had written to the Ward Councillor and had a response so it was agreed that the Town Clerk ask ESC Ward Cllr Beavan for details and way forward on this.

5. **Planning Matters:**
  - (a) **To determine the Town Council response to the following applications:**  
*See attached for details of applications.*
    - (i) *DC/21/1484/FUL – Renewal of planning permission – DCD/17/3088/FUL – new timber clad single storey porch to the front with new window to first floor above and*

*timber and brick single and two storey extension to the rear. Demolition of existing single garage to the rear, 39A Marlborough Road.*

In Conservation Area. In 2017 comments were made by STC and the application at that time was approved. This has expired so this is a new application. Discussion about the colours.

**It was agreed by all that there were no objections to the application.**

*(ii) DC/21/1565/FUL – New bedroom over existing garage, 41 North Road.*

Outside the Conservation Area. Property had been built late 40s. **It was agreed by all that there were no objections to the application.**

*(iii) DC/21/1707/FUL – Conversion of garage to games room including new pitched roof plus new double gates, Rutland Cottage, Bank Alley.*

Want to convert garage into games room. They need 1 parking space as it is a 2-bedroomed cottage and they will keep this space. Present garage is an eyesore so this is an improvement. A resident asked if application is for a games room – who checks it is used as a games room not a bedroom?

**Agreed by all to recommend APPROVE subject to the room not being able to be used for bedroom accommodation.**

*DC/21/1669/TCA – 1 x Holly – Reduce and shape by up to 50% ensuring overhanging branches are reduced. Reason: The Holly tree is covered in ivy and is leaning across the alleyway and towards several low hanging cables. It is also encroaching on sheds, Breaker, 39A High Street.*

Noted.

*DC/21/1839/TPO – Reduce and thin by up to 20% to allow more light to garden – 65A High Street.*

Noted.

(b) ESC decisions

46 Hotson Road – Noted.

48 Hotson Road – Noted.

61 High Street – Noted.

Cllr Ladd asked whether 50 Hotson Road is in the Conservation Area. Cllr Jeans advised that it was not.

Discussion re whether it is locally listed. Answer – no – but would be ideal opportunity to get it locally listed.

Action – The Town Clerk to Write to Robert Scriminger as it is recommended in the Neighbourhood Plan that this be locally listed and express concerns about potential changes to the property. Copy to go to David Ritchie/Philip Ridley and Conservation Officer. Cllr Ladd – re 50 Hotson Road – connection = Earl Roberts who has a statue in Horseguard parade. Keith Warren will have information and photographs.

(c) Any new Planning Inspectorate Appeals Lodged? Nil.

(d) Other planning matters:

11 Cautley Road – Cllr Ladd advised that this property is up for sale at £1.35m. Do not know if appeal decision has been made.

Cllr Jeans re The Links – matter has come up that ESC Cllr Beavan is aware of. Owner apparently wants to create a drive to enable cars access at the side. Cllr Ladd advised that Annette and Peter Mace used to live there and Annette would know the history. Suspect property and land was part of The Common. Cllr Flunder advised that a Mrs Elliott owned it in early 1906s. Cllr Flunder advised that he would be happy to pull together some history of this and who try and ascertain who maintains the garden strip to then consider if the Common Trust could register this access land.

Development right for Class E. Cllr Jeans advised that there is a new development right for Class E to be converted to residential. But as Southwold is in an AONB Southwold is exempt.

Height of a wall on St Edmunds Road – a resident to take photos and send to the Town Clerk to send to the Enforcement Officer.

Gun Hill tea kiosk – will be applying for an extension to create more food space. Seems will have no material impact to the existing building. Applicant is considering asking Plaice Design to draw up the plans.

Request for overflow car parking at Easton Bavents. Cllr Jeans explained that this is an environmentally sensitive area – and asked if the planning cttee has any issues with this. A resident advised that the car park is now open with payment via an app? Car park is in Reydon. It was thought that STC will be consulted on any planning application as it is on the boundary. It was agreed that at this stage Cllr Jeans could write to the owners that STC has “no issues in principle bar the environmental issues”.

6. **Urgent Business:** to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.
7. **Date of next Planning and Development Committee Meeting:** 4<sup>th</sup> May 2021. Time to be confirmed.

There being no further business the meeting closed at 7.10pm