SOUTHWOLD TOWN COUNCIL

Minutes of the Meeting of the Planning and Development Committee held in the Committee Room at the Town Hall, Southwold, at 5.30pm on Tuesday 28th January 2020

PRESENT:

Councillor I Bradbury "S Flunder J Jeans – Chairman "M Ladd "W Windell

Also, present: The High Steward, the Town Clerk and 1 member of the public.

BUSINESS

1. <u>Apologies</u>: Apologies were received from Cllr Beavan.

2. **Declarations of interest:**

- *a)* To receive any declarations of Personal Interest regarding the agenda. Nil.
- *b)* To receive any declarations of Pecuniary Interest regarding the agenda. Nil.
- c) To receive any request for dispensations regarding the agenda. Nil.
- d) To receive details of any lobbying to members. Nil
- 3. <u>To receive and approve Minutes of meeting held on Tuesday 7th January 2020.</u> On the proposal of Cllr Windell seconded by Cllr Ladd **it was RESOLVED by all** to approve the minutes of the meeting held on Tuesday 7th January 2020.
- 4. <u>To receive comments from Southwold electors on matters on the agenda</u> (each elector will be allowed a maximum of 3 minutes to a total maximum of 10 minutes). No comments from members of the public.

5. Planning Matters:

(a) To determine the Town Council response to the following applications:
(i) DC/20/0015/FUL – Replace Patio slabs to front of the property, rebuild boundary wall (adjacent to pavement) add a pedestrian access gate at each end of the wall (currently just gaps), 19A North Parade.

Wall – brick to be consistent with the historic brick of the building.Front terrace – to be laid in such a way that it is permeable.Bin storage – the natural wood option is more in keeping with the conservation area.

Bike store is also mentioned although does not appear in the drawings – this to be in the same wood as the bin store.

The application, with these conditions, preserves and enhances the Conservation Area.

(ii) DC/20/0038/FUL – Minor extension and internal alterations to existing rear structure, incorporating new kitchen, sitting room, shower and utility room. New windows and doors to rear elevations, 3 North Parade.

No objection.

(iii) DC/20/0100/FUL -Construction of a single storey rear extension plus replacement windows and door, 43 St Edmunds Road.

Improvement suggested to roofline – roof to be reduced in height.

(b) Any ESC decisions and matters considered by referral panel? – 6 Lorne road circulated to all.

- (c) Any Planning Inspectorate Appeals Lodged? Nil
- (d) Other planning matters
 - Monday 27th January 2020 ESC Town & Parish Council Forum 2.30pm 5.30pm at Riverside. Cllr Jeans and Cllr Windell attended. Debrief was provided to members including matters relating to CIL payments, RAM, and the online system. The presentation slides are available at the Town Hall.
 - Meeting with local parishes re planning matters Walberswick P C will attend at 4.30pm on Tuesday 4th February.
- 6. <u>Urgent Business</u>: to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.

Holiday Let Policy in Neighbourhood Plan – Cllr Jeans advised that Cambridge has done some work around holiday lets to ensure that change of use is required for full time holiday lets. Cllr Jeans advised that she will be asking for extra research to be undertaken quickly for the neighbourhood plan and will ask council for agreement to fund.

7. Date of next Planning and Development Committee Meeting:

Tuesday 4th February 2020 at 5.30pm.