SOUTHWOLD TOWN COUNCIL

Minutes of the Meeting of the Planning and Development Committee held in the Committee Room at the Town Hall, Southwold, at 7.00pm on Tuesday 23rd April 2019

PRESENT: Councillor W Windell (Chairman)

" I Bradbury
" J Jeans
" D Palmer

Also present: The High Steward, the Town Clerk.

BUSINESS

1. **Apologies:** Apologies for absence were received from Cllr Flunder and Cllr Tucker.

2. Declarations of interest:

- a) To receive any declarations of Personal Interest regarding the agenda. There were no Declarations of Interest
- b) To receive any declarations of Pecuniary Interest regarding the agenda.

 Nil
- c) To receive any request for dispensations regarding the agenda. Nil
- d) To receive details of any lobbying to members. Nil.
- 3. To receive comments from Southwold electors on matters on the agenda (each elector will be allowed a maximum of 3 minutes).

There were no public present.

3a) To confirm minutes of the Planning and Development cttee meeting held on Tuesday 19th March 2019.

It was RESOLVED by all to approve the minutes of 19th March 2019.

4. **Planning Matters:**

- (a) To determine the Town Council response to the following applications:
 - (i) DC/19/1408/FUL 1 replace decayed sash windows, 2 replace decayed casement windows, 3 insert new window to side, 4 replace front/side doors, 5 construct new rear dormer with inward opening doors, 6 insert new flue to rear roof slope for gas boiler, 58 Victoria Street.

This property is in the Conservation Area and is a simple Victorian building. See the Southwold Conservation Area Assessment for details of the important form and character of the built historic and natural environment in this area.

New Local Plan Policy WLP 8.29 advises that development proposals have to reflect local distinctiveness and demonstrate high quality design and demonstrate a clear understanding of the form and character of the built, historic and natural environment. Neither the new window or dormer are characteristic of the built, historic and natural environment of the area and the material being requested for the window/balcony are not appropriate to the local vernacular. In consideration of the overall planning application it is considered that there are too many new

features which are contrary to the characteristics of the existing build and area.

The Planning Committee would therefore suggest that East Suffolk consider declining this application as it is not in accordance with Policy WLP 8.29 design.

- (ii DC/19/1436/ADN Non Illuminated Advertisement frosted vinyl reverse cut logo applied to inside of front main window, 70 High Street.

 There were no concerns with this planning application.
- (iii) DC/19/1445/FUL Retrospective Application revised roof to approved extension, 4 High Street.

 There were no concerns with this planning application.
- (iv) DC/19/1403/FUL To demolish existing conservatory and build new single storey extension to the front, 38 Ferry Road.
 It was considered that this was a unique set of 1930s chalet bungalows.
 Contrary to the new local plan Policy WLP 8.29/design, the planning application does not make use of the existing character of the area or of the materials which would be in keeping with the period of the property. The application does not demonstrate a clear understanding of the form and character of the building historic and natural environment and does not respond to local context and the form of surrounding buildings by making use of materials and detailing appropriate to the local vernacular. The Planning Committee would therefore request that the white painted render be retained on the walls as this will provide a better design in keeping with the original date of the building.
- (b) To receive decisions from WDC on previous planning applications:

 DC/19/0736/LBC 9 North Green WDC Decision: Permitted

 DC/19/0748/DRC Southwold Service Station WDC Decision: Permitted

 DC/19/0619/FUL 37 Pier Avenue WDC Decision: Refused. The Planning Committee noted the Policies from the new Local Plan stated in the refusal notice.

 Re 8 Wymering Road DC/19/0955/FUL the East Suffolk Planning Committee have advised that the application triggered the referral process as the Town Council objection was contrary to the officer recommendation for approval. Following this the application was discussed at the referral panel and the Chair and Vice Chair had delegated the decision of the application to the Head of Planning in line with the officers recommendation for approval.

(c) Any other planning matters

- To consider WDC Planning Cttee agenda items of relevance to Southwold. The new Planning system for East Suffolk was noted together with the officers who will be covering this part of the district. It was suggested that the officers be asked to attend a future meeting to explain the new system and the referral process and to be brought up to date with the Southwold Neighbourhood Plan. Subsequent to this the East Suffolk Council have advised of a meeting on 6th June 2019 to which all Planning Committee members are invited, to explain the format of the new East Suffolk planning decision process.
 - It was suggested that a monthly update of the applications considered and the other work of the Town Council Planning Committee be submitted to the Organ each month. Cllr Jeans to provide a pro forma.
- Other Planning matters/ Enforcement matters raised since last meeting including;
 Drainage Station Road sent to enforcement officer.
 Fencing Pier Ave photographs being sent to enforcement officer.

- 21 North Road, balcony Victoria Avenue with enforcement officer.
- Street furniture Suffolk County Council have now approved the street furniture process and letters and these will be distributed to every business within the High Street and surrounds together with the A board guidelines.
- Corner of Mights Road/Pier Avenue the Planning Committee asked if Louis
 Champain could clear the bottom of the brick wall and that a letter be sent to Alistair
 Thomas thanking him for arranging the works in this vicinity.
- 5. <u>Urgent Business</u>: to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.

 Nil.

	Nil.		
6.	5. <u>Date of next Planning and Development Committee Meeting:</u> Friday 10 th May 2019 at 2pm at the Town Hall.		
	There being no further business the meeting close	d at 8.07pm.	
	Chair	Date	