

## SOUTHWOLD TOWN COUNCIL

### **Minutes of the Meeting of the Planning and Development Committee held in the Committee Room at the Town Hall, Southwold, at 5.30pm on Tuesday 17<sup>th</sup> September 2019**

PRESENT: Councillor  
“ I Bradbury  
“ J Jeans  
“ M Ladd  
“ W Windell

Also present: The High Steward and 1 member of the public.

#### **BUSINESS**

1. **Apologies:** Apologies for absence were received from Cllr Beavan and Cllr Flunder.
2. **Declarations of interest:**
  - a) *To receive any declarations of Personal Interest regarding the agenda.*  
Nil.
  - b) *To receive any declarations of Pecuniary Interest regarding the agenda.*  
Nil.
  - c) *To receive any request for dispensations regarding the agenda.*  
Nil.
  - d) *To receive details of any lobbying to members.*  
Cllr Jeans advised that she had spoken to the applicant and a resident re planning application for Trinity Close.
3. **To receive and approve Minutes of meeting held on Tuesday 3<sup>rd</sup> September 2019.**  
It was RESOLVED by all to approve the minutes of Tuesday 3<sup>rd</sup> September 2019.
4. **To receive comments from Southwold electors on matters on the agenda** (*each elector will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes*).  
No comments.
5. **Planning Matters:**
  - (a) **To determine the Town Council response to the following applications:**
    - (i) *DC/19/3395/FUL – New windows including dormer window and rooflight within existing roofs; creation of side garden with new cobble wall; new staircase and internal alterations at Rowan Cottage, 2 Trinity Street – deadline 24<sup>th</sup> September 2019*  
Meeting noted that much of the disagreement between party's is regarding the parking/traffic management.

After discussion it was agreed by all to refuse the application as presently presented, with the following comments to assist approval;

*Recognising the need for light (and potentially providing more light), the application for dormer in attic to be changed to a roof light. This will protect neighbour amenity and be more appropriate for the conservation area.*

*Parking and traffic mgt - extension of wall will create parking difficulties for applicant and neighbours Length of wall creates a concern as even with the modifications, parking and traffic mgt will prove difficult. Attention to be given to the NPPF which encourages community consultation.*

(ii) *DC/19/3373/FUL – alterations and extension at 7 Eversley Court, Wymering Road – deadline 20<sup>th</sup> September 2019.*

No objection subject to comment regarding the following; All roof lights should be suitable for the CA. Ask planning Officer to consider the number of alterations being requested for the roof - These numerous small changes could cause an adverse effect on the CA (see SPG).

(iii) *DC/19/3414/FUL – 11 Field Stile Road – deadline 24<sup>th</sup> September 2019*

a) *Demolish a non-original timber rear extension and replace with a masonry extension.*

b) *Replace existing single glazed sliding sash windows with double glazed heritage style sliding sash windows;*

c) *Removal of 2 non original dormers to rear and replace with a heritage style rooflight and recessed balcony*

d) *Relocate garden gate towards the end of the garden*

e) *Replace existing shed with new one*

f) *removal of 6 glass pantile rooflights to front and replace with 2 small heritage rooflights*

g) *New circular gable window*

h) *Removal of existing chimney to improve the internal arrangement and replace with a fibreglass imitation chimney to match existing in a new location*

No adverse comments

(iv) *DC/19/3401/FUL – Replacement of existing front door to property at The Wigwam, 16 East Cliff – deadline 23<sup>rd</sup> September 2019*

Would want to see the letterbox moved from the bottom of the door to a standing height otherwise no objection

(v) *DC/19/3305/LBC – new stone fire surround and wood burner to be fitted into existing fireplace (non-original) at 8 North Green – deadline 26<sup>th</sup> September 2019*

No objections

(vi) *DC/19/2951/LBC replacement of existing windows at 8 North Green*

*No objection PROVIDED that consent is conditioned on the windows NOT duplicating no. 7, and their design is approved by the Georgian Group, which should be consulted on any demolition of significant fabric – this includes windows.*

(vii) *DC/19/3422/ADN – non illuminated advertisement – new shop signage – 31 High Street (Cats Protection) – deadline 25<sup>th</sup> September 2019.*

No adverse comments

(b) ESC decisions and matters considered by referral panel.

35 Hotson Road – refusal noted

(c) Planning Inspectorate Appeals Lodged – APP/093/2019 re DC/19/1605/FUL – 35-37 Ferry Road – deadline 8<sup>th</sup> October 2019

Detail on character area to be considered and further response to be sent re appeal on 35-37

Ferry Road – Cllr Jeans.

(d) Other planning matters

- Meeting with ESC 30th September 2019 re planning matters – noted.

- Meeting with SCC and Beccles T C re licensing of street furniture
  - SPS Landscape training re N plans - Haughley Park Barn, Haughley, Stowmarket, IP14 3JY Tuesday 15 October 2019. 9.30am - 1pm
  - Salc meeting - 15th Oct - JJ/ WW/ ML/ to register to attend.
6. **Urgent Business:** to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.
7. **Date of next Planning and Development Committee Meeting:**  
Tuesday 8<sup>th</sup> October 2019 at 5.30pm.

DRAFT