

## SOUTHWOLD TOWN COUNCIL

### **Minutes of the Planning and Development Committee meeting held. at the Town Hall, Southwold on Tuesday 23<sup>rd</sup> January 2024 at 6pm.**

PRESENT:                   Councillor  
                                  “            R Temple (Chair)  
                                  “            S Flunder  
                                  “            V Gladwell  
                                  “            M Wells

Also present Town Clerk

1. **Apologies:** *To receive and approve apologies for absence.*  
Cllr Goldsmith was not present. Noted.
  
2. **Declarations of interest:**
  - a. To receive any declarations of Personal Interest regarding the agenda. Nil
  - b. To receive any declarations of Pecuniary Interest regarding the agenda. Nil
  - c. To receive any request for dispensations regarding the agenda. Nil.
  - d. To receive details of any lobbying to members. Nil.
  
3. **To approve Minutes of previous meeting** – already approved at Town Council.
  
4. **To receive comments from the public on matters on the agenda** (*each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes*).  
There were no members of the public present.
  
5. **Planning Matters:**
  - a. **To determine the Town Council response to the following applications:**  
*See attached for details of applications.*
    - i) *DC/23/4919-FUL* – Addition of walk out glass and stainless balcony to rear of flat, Flat 4, 41 High Street.  
It was noted that there is an objection to the application due to concerns re overlooking.  
The house next door has balconies at Flat 3 and 4 which were approved by planning in 2007.  
Discussion – as there is not a significant difference between the one being requested and the ones already there it was felt that there were no grounds for refusal.  
It was therefore agreed that ESC be advised to approve the application.
  
  - b. ESC decisions and applications to ESC Committee. See attached. It was noted that one of the applications for 17 Market Place has been withdrawn.
  
  - c. Any new Planning Inspectorate Appeals Lodged. Blackshore Cottage. Noted. Ongoing.
  
  - d. Any licence applications/decisions to consider. Nil
  
  - e. Planning Forum 24<sup>th</sup> January 2024 9.30am – 12.30pm. Cllr Temple and the town clerk are attending. Noted

- f. ESC cabinet – Conservation Area – adopted. Noted.
- g. Local Validation List consultation to 2<sup>nd</sup> February 2024. It was agreed to request that all plans are of the same scale within an application to enable existing and proposed to be efficiently compared – and for the scale to be clearly annotated on each plan.
- h. Planning Application DC/23/4736/FUL – Easton Lane. This application is not in Southwold, and it was therefore agreed not to make comment.
- i. N Plan usage. Noted.
- j. Pre planning – Ashleigh, Constitution Hill. Details have been sent to the Chair of Planning about a new application which is due to be submitted for replacement windows.

6. **Town Council planning matters**

*Town Hall modifications.* It was noted that new plans are awaited.

*Previous Red Cross Hut* – it was noted that a fee proposal for the full cost of getting to planning permission stage is awaited.

7 **Date of next Planning and Development Committee Meeting:**

Tuesday 6<sup>th</sup> February 2024 at 6pm.

Apologies in advance from Cllr Temple

Signed .....

Dated .....