

## SOUTHWOLD TOWN COUNCIL

### **Minutes of the Planning and Development Committee meeting held. at the Town Hall, Southwold on Tuesday 5<sup>th</sup> March 2024 at 6pm.**

PRESENT: Councillor  
“ S Flunder  
“ V Gladwell  
“ P Goldsmith  
“ R Temple (Chair)  
“ M Wells  
“ 1 vacancy

Also, present Town Clerk

1. **Apologies:** *To receive and approve apologies for absence.*  
There were no apologies for absence.
2. **Declarations of interest:**
  - a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda.  
Nil.
  - b. To receive any declarations of other Registerable Interests regarding the agenda.  
Nil.
  - c. To receive any declarations of Non-Registerable Interest. Nil.
  - d. To receive any request for dispensations regarding the agenda. It was agreed by all that Nil.
  - e. To receive details of any lobbying to members.  
Nil.
3. **To receive and approve the Minutes of Tuesday 27<sup>th</sup> February 2024.**  
The Minutes of the meeting of Tuesday 27<sup>th</sup> February 2024 were noted and agreed by all.
4. **To receive comments from the public on matters on the agenda** *(each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes).*  
There were no members of the public present.
5. **Planning Matters:**
  - a. **To determine the Town Council response to the following applications:**
    - i) *DC/24/0553/FUL – Demolition of single-storey rear extension and erection of new single-storey rear extension, 45 North Road.*  
This site is now in the updated Southwold Conservation Area - therefore a Design & Access Statement will be required.  
There is no explanation as to why living space is becoming a bedroom - and there is no comment about the impact on parking provision. Under the guidance additional parking on site will be required.  
As additional information is required to assess the application - the town council could not support the proposal at the present time until this is received.
    - ii) *DC/24/0601/FUL – External fire escape staircase, The Boathouse, Southwold Harbour Walberswick side, Ferry Road.*

It is suggested that this application is required in accordance with fire safety requirements. This being the case the town council would have no objection to the request.

iii) DC/24/0627/TCA – 5 x Robinia (Ts, T3, t4, T6, T13) – Fell, 1 x Laburnum (T14) – Fell, 2 x Beech (T7, T8) – Raise crown above 3m, Gun Hill Bight, 8 Ferry Road. Noted.

iv) DC/24/0642/TCA – Tree – common lime tree denoted ‘CL’ on sketch plan. Proposed works – remove/fell tree and replace with two or more mature silver birch trees (approx. 1.5m to 2m tall) Rationale – replacement of a single tree with two or more mature silver birches will provide immediate appeal and a positive environment for wildlife. The common lime offers no amenity value for the property and front garden. If unmanaged it can grow to 45 metres and would present a risk to the property and overhead cables. Also, removal of the tree will ensure a good and stable working area for the required footings for the new flint wall at the front of the property (as per approved plans DC/21/5650/FUL, DC/22/2231/AME, DC/22/2555/AME), 17 Cumberland Road. Noted.

v) DC/24/0709/TCA – Reduction in the size of the willow adjacent to the garage back to the previous pollard points. The removal of the conifer tree to the rear of the garage. Please note pruning works to the conifer were undertaken towards the end of last year prior to the conservation area status. Reduction in the crown of the apple tree by 20% - located adjacent to the southern boundary, 72 North Road. Noted.

vi) DC/24/0675/FUL – External balcony, The Yacht Yard, Southwold Harbour Walberswick Side, Ferry Road. No issue.

b. ESC decisions and applications to ESC Committee. See attached.

c. Any Planning Inspectorate Appeals Lodged. Nil.

*Blackshore Cottage 1 Blackshore Southwold Suffolk IP18 6TA Ref. No: AP/23/0053/REFUSE | Received: Mon 25 Sep 2023 | Status: Appeal In Progress*

d. Any licence applications/decisions to consider – Nil.

e. Any consultations to consider – Nil.

6. **Date of next Planning and Development Committee Meeting:**

Tuesday 19th March 2024 at 6pm.

Signed .....

Dated .....